



AIMAN COLLEGE OF ARTS AND SCIENCE FOR WOMEN

(Sponsored by AIMAN EDUCATION AND WELFARE SOCIETY)

Affiliated to Bharathidasan University

Recognized by UGC under Section 2(f) & 12 (B)

ISO 9001:2015 Certified Institution

K.Sathanur, Tiruchirappalli-620 021

RRC

INTERNAL QUALITY ASSURANCE CELL

AUDIT REPORT

2023-2024

Name of the auditee : Y. FERUNISHA RRC	Name of the auditor: Dr. R. Vaidhegi Date: 30.8.2024
Specifications: All documents are verified. OK.	
Recommendations:	
Signature of the auditee : Y. Ferunisha	Rectification
Signature of the auditor : R. Vaidhegi 30.8.24	
Signature of the IQAC : B. Hanumanth 30/08/2024	Signature of the Principal : S



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K.Sathanur, Tiruchirappalli-620 021

Euphoric

INTERNAL QUALITY ASSURANCE CELL

AUDIT REPORT

2023-2024

Name of the auditee : Mrs. Shahira Begum	Name of the auditor: Dr. P. Vaitheg, Date: 11.9.2024
Specifications: 2023 - 2024 - 6 Files 2024 - 2025 - 1 File	Documents checked OK.
Recommendations: -	
Signature of the auditee : 	Rectification
Signature of the auditor : 	
Signature of the IQAC :  12/09/2024	Signature of the Principal : 



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TPR

INTERNAL QUALITY ASSURANCE CELL

AUDIT REPORT

2023-2024

Name of the auditee : <u>Dr. S. Umamaheswari</u>	Name of the auditor: <u>Dr. R. Vaitheg</u>
<u>2024 - 2025</u>	Date: <u>2.9.2024</u>
Specifications: <u>DPR</u>	
<u>2024 - 2025 files only available</u>	
Recommendations:	
Signature of the auditee : <u>[Signature]</u>	Rectification
Signature of the auditor : <u>[Signature]</u>	
Signature of the IQAC : <u>[Signature]</u> <u>02/09/2024</u>	Signature of the Principal : <u>[Signature]</u>



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Book

INTERNAL QUALITY ASSURANCE CELL

AUDIT REPORT

2023-2024

Class : Book

Name of the auditee : Mrs. A. Kokila Mrs. A. Juwahar nisha	Name of the auditor: Dr. P. Vaithegi Date: 28.8.2024
Specifications: 2018 - 2019 2019 - 2020 2020 - 2021 2021 - 2022 2022 - 2023	Documents checked.
Recommendations: 2023 - 2024 - Need Attendance	
Signature of the auditee : A. Kokila	Rectification
Signature of the auditor : Dr. P. Vaithegi	
Signature of the IQAC : V. Chanditha 30/08/2024	Signature of the Principal : S



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INTERNAL QUALITY ASSURANCE CELL

AUDIT REPORT

2023-2024

Name of the auditee : <i>Mr. Hussain & Mrs. Hussain Banu</i>	Name of the auditor: <i>Dr. M. Munaf & Dr. N. Finesale</i> Date: <i>23/8/24</i> <i>G. SARALA</i>
Specifications: <i>Admission file, Scholarship, Calendar, Affiliation Budget, Extended profile, Infrastructure Expenses, Academic & Physical Facilities and staff Salary Advances file.</i>	
Recommendations: <i>Admission file to be in Hardcopy.</i>	
Signature of the auditee : <i>K. Hussain Banu</i>	Rectification
Signature of the auditor : <i>Dr. M. Munaf</i> <i>23/8/24</i> <i>G. Sarala</i> <i>23/8/24</i>	
Signature of the IQAC : <i>B. Ahamed Thaj</i> <i>23/08/2024</i>	Signature of the Principal : <i>A</i>



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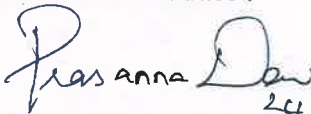
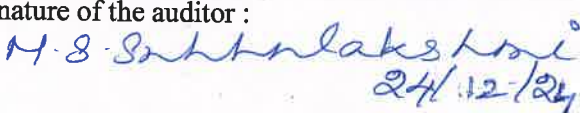
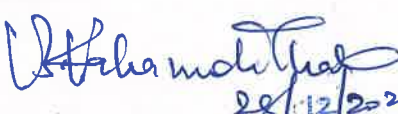
K.Sathanur, Tiruchirappalli-620 021

Eco Club.
Started: 06/10/2022

INTERNAL QUALITY ASSURANCE CELL

AUDIT REPORT

2023-2024

Name of the auditee : Eco Club N. PRASANNADEVI S. INDHUNATHI	Name of the auditor: M.S. SUBBULAKSHMI Date: 24.12.2024
Specifications: Namelist, programme execution Mail id, waste Management initiative.	
Recommendations: Hardcopy of the namelist. Mail id active status.	
Signature of the auditee :  24/12/24 S. Indhumathi	Rectification
Signature of the auditor :  24/12/24	
Signature of the IQAC :  28/12/2024	Signature of the Principal : 



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INTERNAL QUALITY ASSURANCE CELL

AUDIT REPORT

(Website) - 2023-2024
Updated.

Name of the auditee : <u>EO cell</u>	Name of the auditor: <u>M. S. SUBBULAKSHMI</u> Date: <u>23.12.2024</u>
Specifications: <u>Namelist, Programme execution</u> <u>FDPs, stalls</u> - <u>Coordinators (2018-2019)</u> <u>presentation</u> <u>2018 onwards programs</u> <u>conducted</u> <u>Outside Stall Feedback</u>	
Recommendations: <u>Namelist invitation for</u> <u>programmes in 2018-2019, 2022-2023</u> <u>Recover mail-id, Active entrepreneurs</u> <u>list</u>	
Signature of the auditee : <u>N. SHANTHI - BRAD</u> <u>23/12/2024</u>	Rectification
Signature of the auditor : <u>M. S. Subbulakshmi</u> <u>23/12/2024</u>	
Signature of the IQAC : <u>B. Chandrasekhar</u> <u>28/12/2024</u>	Signature of the Principal : <u>[Signature]</u>



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INTERNAL QUALITY ASSURANCE CELL

AUDIT REPORT

2023-2024

Name of the auditee : <u>NSS UNIT 22 II</u>	Name of the auditor: <u>M. S. SUBBULAKSHMI</u> Date: <u>22.12.2024</u>
Specifications: <u>Programme procedures, Awards</u> <u>Accounts, Name list</u> <u>2018 - Till Date.</u>	
Recommendations: <u>Report for outreach activities upto Mar 24</u> <u>Name list for 2018 - 2019, 2019 - 2020,</u> <u>2020 - 2021, 2022 - 2023, 2024 - 2025 5 Years</u> <u>Hardcopies from 2018 - 2024 must be</u> <u>taken for the activities and also for awards.</u>	
Signature of the auditee : <u>[Signature]</u> <u>22/12/24</u> <u>[Signature]</u> <u>22/12/24</u>	Rectification
Signature of the auditor : <u>M. S. Subbulakshmi</u> <u>22.12.2024</u>	
Signature of the IQAC : <u>[Signature]</u> <u>28.12.2024</u>	Signature of the Principal : <u>[Signature]</u>



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INTERNAL QUALITY ASSURANCE CELL

AUDIT REPORT

2023-2024

Name of the auditee : <i>Happiness Club</i>	Name of the auditor: <i>M. S. SUBBULAKSHMI</i> Date: <i>02.09.2024.</i>
Specifications: <i>Execution of the programme namelist</i>	
Recommendations: <i>Create a mail id. Namelist must be ready. Search if there are any other programmes. Namelist missing. Arrange more programmes and get attendance and feedbacks</i>	
Signature of the auditee : <i>Mellahd A. Jeyaraj Nish A. T. K. L.</i>	Rectification
Signature of the auditor : <i>M. S. Subbulakshmi 02/09/24</i>	
Signature of the IQAC : <i>V. H. Mahalingam 02/09/2024</i>	Signature of the Principal : <i>[Signature]</i>



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Fine Arts

INTERNAL QUALITY ASSURANCE CELL

AUDIT REPORT

2023-2024

Fine Arts

Name of the auditee : B. R. BACKIYANATHAN M.Sc., M. Phil.,	Name of the auditor: Y. Fernunisha. Date: 27.08.2024
Specifications: 18-19 19-20 20-21 21-22 22-23, 23-24	All documents (OK)
Recommendations: —	
Signature of the auditee : P. J. 27/08/2024	Rectification
Signature of the auditor : Y. Fernunisha 27/08/2024	
Signature of the IQAC : B. Sathyanathan 27/08/2024	Signature of the Principal : L



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SPORTS

INTERNAL QUALITY ASSURANCE CELL

AUDIT REPORT

2023-2024

Sports.

Name of the auditee : <i>Dr. T. PRIYA, BA. B. P. Ed. M. P. Ed, PGDYE. Ph.D.</i>	Name of the auditor: <i>Y. Ferenisha</i> Date: <i>24/08/2024</i>
Specifications: <i>18-19 19-20 20-21 21-22 22-23</i>	<i>sports day reports are cleared</i>
Recommendations: <i>24-25 one Report pending.</i>	
Signature of the auditee : <i>T. P. is</i>	Rectification
Signature of the auditor : <i>Y. Ferenisha 24/08/2024</i>	
Signature of the IQAC : <i>Withamutha 24/08/2024</i>	Signature of the Principal : <i>[Signature]</i>



AIMAN COLLEGE OF ARTS AND SCIENCE FOR WOMEN

UBA

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K.Sathanur, Tiruchirappalli-620 021

Oct - 2021

Sep - 22.

(59000)

UBA Letter Initiated - 23.10.21

UBA FUND - 12:3:2022

UBA Activities: 9/9/2022

UBA Utilization Certificate

(27/10/22)

INTERNAL QUALITY ASSURANCE CELL

AUDIT REPORT

2023-2024

UBA

Name of the auditee: B. FARHAN	Name of the auditor: N. Perumisha Date: 24/08/2024
Specifications: 2022-23 → Cleared. 23-24 → Oct '23 - cleared.	
Recommendations: 2024-2025 Reports NIL Nov '23 to May '23 → Reports are NIL	
Signature of the auditee: Farhan 24/08/24.	Rectification
Signature of the auditor: N. Perumisha 24/08/2024	
Signature of the IQAC: U. Hameed Thangaraj 24/08/2024	Signature of the Principal: [Signature]



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INTERNAL QUALITY ASSURANCE CELL

AUDIT REPORT

2023-2024

Club : ExNORA

Name of the auditee : A. Juvahas Nisha		Name of the auditor: Y. Forerisha	
		Date: 23/08/2024	
Specifications: are 2019-20 2020-21 2021-22 2022-23 } All Reports & Photos, other documents are checked.			
Recommendations: X (2018-19) Balance one Report & Agenda.			
Signature of the auditee : A. Juvahas Nisha		Rectification	
Signature of the auditor : Y. Forerisha 23/08/2024			
Signature of the IQAC : U. Selvamuthu 28/08/2024		Signature of the Principal :	



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INTERNAL QUALITY ASSURANCE CELL

AUDIT REPORT

2023-2024

IIC

Name of the auditee : Ms. B. Farhan	Name of the auditor: Mrs. A. Juvakasi Nisha Date: 30.08.2024
Specifications: checked 3 years activity [2020-2021 2021-2022 [Hand copy & soft copy] 2023-2024]	
Recommendations: -	
Signature of the auditee : 	Rectification -
Signature of the auditor : A. Juvakasi Nisha 	
Signature of the IQAC :  02/09/2024	Signature of the Principal : 



Library

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INTERNAL QUALITY ASSURANCE CELL**AUDIT REPORT**

2023-2024

Library

Name of the auditee: <u>Dr. S. Kanagasundari</u>	Name of the auditor: <u>Dr. Alam Jahan</u> <u>Dr. A. Iravithul Basim</u> Date: <u>28/8/24</u>
Specifications: <u>Most of the old records are not available</u> <u>(Covid period and before)</u>	
Recommendations: <u>(Attached - Content)</u> <u>Pending.</u>	
Signature of the auditee: <u>S. Kanagasundari</u> <u>28/8/24</u>	Rectification
Signature of the auditor: <u>Alam Jahan</u> <u>28/08/2024</u> <u>28/8/24</u>	
Signature of the IQAC: <u>R. Harinitha</u> <u>28/08/2024</u>	Signature of the Principal: <u>[Signature]</u>

1) File 01 circular file

24-25 ✓
23-24 ✓
22-23 ✓
21-22 ✓
19-20 ✓
18-19 → X not available.
20-21 X covid.

2) File 02 Book Requirement
Department wise list.

24-25 ✓

* ~~Renewal~~ ~~Invoice~~ ✓

23-24 ✓
22-23 ✓
2018-22 → not available.

3) File 03 Purchasing ordering
letter (requisition)

23-24 ✓ available
remain not available

4) File 04 Book Quotation file
(after requisition)

~~2018-23~~ }
23-24 }
22-23 }
20-21 X covid
19-20 X
2018-19 ✓

5) File no 05 Bill File
(~~the~~ ordering)
After

20-23 ✓ (order it)
Academic year.

6) File no 05A Bill File
(current year)

23-24 ✓
~~2018-23~~ ✓

7) File no 6 Inspection
(of Books received)

23-24 ✓

8) File no 7.

Journal
Subscription
file

~~2018-23~~ (Back vol)?
23-24 ✓

9) File No 9

Software File

18-19 } not applying software
19-20 }
20-21 ✓
21-22 ✓
22-23 not Renewal.

14) User statistics

23-24 System obdation

18-22 Manual Report (Register only)

15) Book Bank

~~19-20~~ ✓

23-24 Recently started.

18-23 No Records.

16) Library committee File

18-19 ✓

19-20 ✓

20-21 ✓

21-22 ✓

22-23 → with photo

17) News paper clipping

21-22 ✓

22-23 ✓

23-24 ✓

18) Part Time students

22-23 ✓ started

21-22 ✓

20-21 ✓

19) Overdue File

19 to 23 year only

18 is not recorded.

20) Requisition File
(student's Permission letter)

Recently started.

21) Online Resources

Recently started → 23-24

22) Indian Personality
Birth Anniversary File

23 onwards active.

23) External Audit

23-24 onwards.

24) Library Profile

23 onwards started.

25) CILS File work load

Recently updated.

26) Issue Return.

23-24 onwards.

27) Faculty Publication

23-24 ✓ started.

28) Smart TV. (Bills) ✓

29) system Bills. ✓

30) Rules and regulations →

Register — Libra

Register — 4 Library book (13,023)

— 1 Alumni Donation

3) Journals magazine → ~~5 year~~
31-22 ✓

Back vol — Journal 465

Magazine — 661



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INTERNAL QUALITY ASSURANCE CELL (IQAC)

AUDITING FORMAT

2023-2024

Name of the auditee : Mr. M. Perumal Department : Transport	Name of the auditor: Dr. T. PRIYA. Date: 09/05/24
Specifications:	
Recommendations: 1. Checking for all bns 2. Insurance valid 3. Permit valid	
Signature of the auditee : M. Perumal	
Signature of the auditor :	
Signature of the IQAC : U. Sathyanarayana 09/05/2024	Signature of the Principal : P

Vehicle Number	TN63J4555
Owner Name	*O*R*S*O*D*N* *I*A* *O*L*G*
Registering Authority	TIRUCHI RTO, Tamil Nadu
Vehicle Class	Educational Institution Bus(LPV)
Fuel Type	DIESEL
Emission Norm	Not Available
Vehicle Age	15 Years & 3 months
Vehicle Status	ACTIVE

Tap to Check the Vehicle Impound and Seizure
Document Status

Registration Date	23-Jan-2009
Fitness Valid UpTo	29-Nov-2024
Tax Valid UpTo	30-Jun-2024
Insurance Valid UpTo	23-Feb-2025
PUCC Valid Upto	10-Sep-2024
Permit Valid UpTo	29-Nov-2028

Create Virtual RC

View Challan

Vehicle Number	TN69H2734
Owner Name	*O*R*S*O*D*N* *I*A* *O*L*G*
Registering Authority	TIRUCHI RTO, Tamil Nadu
Vehicle Class	Educational Institution Bus(LPV)
Fuel Type	DIESEL
Emission Norm	Not Available
Vehicle Age	20 Years & 11 months
Vehicle Status	ACTIVE

Tap to Check the Vehicle Impound and Seizure
Document Status

Registration Date	30-May-2003
Fitness Valid UpTo	29-Nov-2024
Tax Valid UpTo	30-Jun-2024
Insurance Valid UpTo	20-Nov-2024
PUCC Valid Upto	19-May-2024
Permit Valid UpTo	29-Nov-2028

Create Virtual RC

View Challan

Vehicle Number	TN45BA3075
Owner Name	*H* *O*R*S*O*D*N*
Registering Authority	TIRUCHI RTO, Tamil Nadu
Vehicle Class	Educational Institution Bus(MPV)
Fuel Type	DIESEL
Emission Norm	Not Available
Vehicle Age	12 Years & 1 months
Vehicle Status	ACTIVE

Tap to Check the Vehicle Impound and Seizure
Document Status

Registration Date	04-Apr-2012
Fitness Valid UpTo	26-Nov-2024
Tax Valid UpTo	30-Jun-2024
Insurance Valid UpTo	26-Feb-2025
PUCC Valid Upto	19-May-2024
Permit Valid UpTo	07-Dec-2026

Create Virtual RC

View Challan

Vehicle Number	TN49T3939
Owner Name	*O*R*S*O*D*N* *I*A* *O*L*G*
Registering Authority	TIRUCHI RTO, Tamil Nadu
Vehicle Class	Educational Institution Bus(LPV)
Fuel Type	DIESEL
Emission Norm	Not Available
Vehicle Age	19 Years & 10 months
Vehicle Status	ACTIVE

Tap to Check the Vehicle Impound and Seizure
Document Status

Registration Date	01-Jul-2004
Fitness Valid UpTo	27-Nov-2024
Tax Valid UpTo	30-Jun-2024
Insurance Valid UpTo	26-Feb-2025
PUCC Valid Upto	10-Sep-2024
Permit Valid UpTo	29-Nov-2028

Create Virtual RC

View Challan

Vehicle Number	TN19A8343
Owner Name	*H* *O*R*S*O*D*N*
Registering Authority	TIRUCHI RTO, Tamil Nadu
Vehicle Class	Educational Institution Bus(LPV)
Fuel Type	DIESEL
Emission Norm	Not Available
Vehicle Age	14 Years & 1 months
Vehicle Status	ACTIVE

Tap to Check the Vehicle Impound and Seizure
Document Status

Registration Date	05-Apr-2010
Fitness Valid UpTo	11-Dec-2024
Tax Valid UpTo	30-Jun-2024
Insurance Valid UpTo	25-Nov-2024
PUCC Valid Upto	19-May-2024
Permit Valid UpTo	12-Dec-2028

Create Virtual RC

View Challan

Vehicle Number	TN20AQ8984
Owner Name	*O*R*S*O*D*N*
Registering Authority	TIRUCHI RTO, Tamil Nadu
Vehicle Class	Educational Institution Bus(HPV)
Fuel Type	DIESEL
Emission Norm	Not Available
Vehicle Age	
Vehicle Status	ACTIVE

Tap to Check the Vehicle Impound and Seizure
Document Status

Registration Date	24-Sep-2007
Fitness Valid UpTo	17-Dec-2024
Tax Valid UpTo	30-Jun-2024
Insurance Valid UpTo	23-Feb-2025
PUCC Valid Upto	10-Sep-2024
Permit Valid UpTo	29-Sep-2024

Create Virtual RC

View Challan

Vehicle Number	TN20AB1014
Owner Name	*O*R*S*O*D*N* *I*A* *O*L*G*
Registering Authority	TIRUCHI RTO, Tamil Nadu
Vehicle Class	Educational Institution Bus(HPV)
Fuel Type	DIESEL
Emission Norm	Not Available
Vehicle Age	
Vehicle Status	ACTIVE

Tap to Check the Vehicle Impound and Seizure
Document Status

Registration Date	26-Sep-2005
Fitness Valid UpTo	31-Aug-2024
Tax Valid UpTo	30-Jun-2024
Insurance Valid UpTo	26-Feb-2025
PUCC Valid Upto	10-Sep-2024
Permit Valid UpTo	31-Aug-2028

Create Virtual RC

View Challan

Vehicle Number	TN19A3366
Owner Name	*H* *O*R*S*E*D*N*
Registering Authority	TIRUCHI RTO, Tamil Nadu
Vehicle Class	Educational Institution Bus(LPV)
Fuel Type	DIESEL
Emission Norm	Not Available
Vehicle Age	15 Years & 2 months
Vehicle Status	ACTIVE

Tap to Check the Vehicle Impound and Seizure
Document Status

Registration Date	16-Feb-2009
Fitness Valid UpTo	30-Nov-2024
Tax Valid UpTo	30-Jun-2024
Insurance Valid UpTo	28-Feb-2025
PUCC Valid Upto	10-Sep-2024
Permit Valid UpTo	05-Dec-2028

Create Virtual RC

View Challan

Vehicle Number	TN21AY3929
Owner Name	*O*R*S*O*D*N*
Registering Authority	TIRUCHI RTO, Tamil Nadu
Vehicle Class	Educational Institution Bus(LPV)
Fuel Type	DIESEL
Emission Norm	Not Available
Vehicle Age	
Vehicle Status	ACTIVE

Tap to Check the Vehicle Impound and Seizure
Document Status

Registration Date	07-Sep-2007
Fitness Valid UpTo	04-Dec-2024
Tax Valid UpTo	30-Jun-2024
Insurance Valid UpTo	27-Nov-2024
PUCC Valid Upto	10-Sep-2024
Permit Valid UpTo	05-Dec-2028

Create Virtual RC

View Challan

Vehicle Number	TN20AF1602
Owner Name	*O*R*S*O*D*N*
Registering Authority	TIRUCHI RTO, Tamil Nadu
Vehicle Class	Educational Institution Bus(HPV)
Fuel Type	DIESEL
Emission Norm	Not Available
Vehicle Age	17 Years & 1 months
Vehicle Status	ACTIVE

Tap to Check the Vehicle Impound and Seizure
Document Status

Registration Date	03-Apr-2007
Fitness Valid UpTo	11-Dec-2024
Tax Valid UpTo	30-Jun-2024
Insurance Valid UpTo	26-Feb-2025
PUCC Valid Upto	10-Sep-2024
Permit Valid UpTo	12-Dec-2028

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Vehicle Number	TN25U4946
Owner Name	*H* *O*R*S*O*D*N*
Registering Authority	TIRUCHI RTO, Tamil Nadu
Vehicle Class	Educational Institution Bus(HPV)
Fuel Type	DIESEL
Emission Norm	Not Available
Vehicle Age	16 Years & 9 months
Vehicle Status	ACTIVE

Tap to Check the Vehicle Impound and Seizure
Document Status

Registration Date	30-Jul-2007
Fitness Valid UpTo	17-Dec-2024
Tax Valid UpTo	30-Jun-2024
Insurance Valid UpTo	26-Apr-2025
PUCC Valid Upto	10-Sep-2024
Permit Valid UpTo	22-Jan-2029

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Vehicle Number	TN45AR2413
Owner Name	*O*R*S*O*D*N* *I*A* *O*L*A*E*
Registering Authority	TIRUCHI RTO, Tamil Nadu
Vehicle Class	Educational Institution Bus(MPV)
Fuel Type	DIESEL
Emission Norm	Not Available
Vehicle Age	
Vehicle Status	ACTIVE

Tap to Check the Vehicle Impound and Seizure
Document Status

Registration Date	14-Sep-2010
Fitness Valid UpTo	27-Nov-2024
Tax Valid UpTo	30-Jun-2024
Insurance Valid UpTo	23-Feb-2025
PUCC Valid Upto	10-Sep-2024
Permit Valid UpTo	19-Jan-2026

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